

**Three initial keys:**

- 1.
- 2.
- 3.

**Facilitating Skills:**

1. Using Assignments

Suggestions:

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2. Fighting Silence

Suggestions:

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3. Fielding Tough Questions

Suggestions:

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4. Controlling Discussion Dominators

Suggestions:

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5. Developing Note Takers

Suggestions:

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6. Understanding Group Dynamics

Suggestions:

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